

# SR. PROJECT MANAGER

**JOB SUMMARY** We are a leading contract manufacturer specializing in the production of high-quality medical devices and sub-assemblies for OEM clients in the healthcare industry. We are seeking an experienced Senior Project Manager to lead complex new product introduction (NPI) programs in a highly regulated environment. The Senior Project Manager will serve as the primary point of contact for clients while driving internal cross-functional teams to deliver projects on time, within budget, and in full compliance. This role requires strong leadership, risk management skills, and a deep understanding of medical device manufacturing processes from prototype through full-scale production.

## KEY RESPONSIBILITIES

- Serve as the main interface between the client (OEM) and internal teams, managing expectations, providing regular status updates, and ensuring clear communication throughout the project lifecycle.
- Lead end-to-end project management for NPI programs — from initial quote/scope definition through design, verification and validation, production ramp, and stabilization.
- Develop and maintain comprehensive project plans, integrated timelines (Gantt charts), budgets, resource plans, and risk registers using tools such as MS Project, Smartsheet, or similar.
- Coordinate cross-functional teams including Sales, Engineering, Quality, Manufacturing, and Supply Chain to ensure alignment and execution.
- Identify, assess, and mitigate project risks; proactively resolve issues that could impact quality, compliance, cost, or schedule.
- Ensure all project activities comply with design controls, risk management, process validation (IQ/OQ/PQ), change control, and documentation requirements.
- Manage project scope, change orders, and client variations while maintaining profitability targets and contractual obligations.
- Track and report key project metrics (schedule adherence, budget variance, milestone completion, quality KPIs) to senior leadership and clients.
- Facilitate project phase reviews.
- Drive continuous improvement initiatives to enhance project delivery efficiency and client satisfaction.

## QUALIFICATIONS REQUIRED

- Bachelor's degree in Engineering (Mechanical, Biomedical, Industrial), Life Sciences, or a related technical field; PMP certification or equivalent preferred.
- 5+ years of project management experience in medical device manufacturing, preferably in a contract manufacturing environment.
- Proven track record managing NPI, technology transfers, or production scale-up projects for Class I/II (and ideally Class III) medical devices.
- Strong working knowledge of FDA Quality System Regulation (21 CFR Part 820), ISO 13485, risk management, and design controls.
- Experience working in cleanroom environments and with regulated manufacturing processes (e.g., assembly, injection molding, sterilization, packaging).
- Excellent organizational, leadership, and interpersonal skills with the ability to influence without direct authority.
- Proficiency with project management tools (MS Project, Jira, Smartsheet, etc.) and MS Office Suite.
- Demonstrated ability to manage multiple concurrent projects in a fast-paced environment.

## PREFERRED

- Master's degree or advanced certification (PMP, Six Sigma Green/Black Belt).
- Experience with catheter-based devices, electromechanical assemblies, sterile packaging, or complex assemblies.
- Familiarity with client contract negotiation, statement of work (SOW) development, and change order management.
- Previous experience interacting directly with OEM clients and regulatory bodies.
- Create and facilitate task list for the project team



**GLOBAL  
INTERCONNECT**

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## WHAT WE OFFER

- Competitive salary and performance-based bonus
- Comprehensive benefits package (health, dental, vision, 401(k) with match)
- Opportunities for professional development in a growing medtech organization
- Collaborative environment focused on quality, innovation, and patient safety

[www.globalinterconnect.com](http://www.globalinterconnect.com)

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